

The Municipality of Powassan

AGENDA

Regular Council meeting to be held
Tuesday October 19, 2021 at 7:00 p.m.

Powassan Council Chambers

1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings"

2. ROLL CALL

3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF

4. APPROVAL OF THE AGENDA

5. PRESENTATIONS:

6. ADOPTION OF MINUTES

6.1 Regular Council Meeting of October 5, 2021

7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

7.1 Trout Creek Community Centre Board minutes of Sept. 8, 2021

7.2 Powassan Police Service Board minutes of Sept. 20, 2021

7.3 Powassan Recreation Committee minutes of Oct. 6, 2021

8. MINUTES AND REPORTS FROM APPOINTED BOARDS

8.1 Almaguin Community Economic Development minutes of Sept. 27, 2021

8.2 Powassan and District Union Public Library Board draft minutes of Sept. 27, 2021

9. STAFF REPORTS

9.1 Memo- M.Lang, CAO-Clerk, re Audit Services

9.2 Memo-K.Bester, Deputy Clerk re NOAH Project- Final Building Permit

10. BY-LAWS

10.1 By-Law 2021-28 Appoint a Treasurer

10.2 By-Law 2021-29 Borrowing -Operating Line

10.3 By-Law 2021-30 Borrowing- Maple Hill Road

10.4 By-Law 2021-31 Appoint CAO-Clerk

11. UNFINISHED BUSINESS

- 11.1 Legion- verbal discussion continued from Oct. 5th meeting.

12. NEW BUSINESS

- 12.1 Mutual Aid Agreement renewal
12.2 Royal Canadian Legion Ontario Command Military Service Recognition Book

13. CORRESPONDENCE

14. ADDENDUM

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. PUBLIC QUESTIONS

18. CLOSED SESSION

19. MOTION TO ADJOURN

Council Meeting

Tuesday, October 5, 2021, at 7:00 pm

Powassan Council Chambers

Present: Randy Hall, Deputy Mayor

Dave Britton, Councillor

Markus Wand, Councillor

Virtual: Debbie Piekarski

Absent: Peter McIsaac, Mayor

Staff: Maureen Lang, CAO, Clerk-Treasurer

Terry Lang, IT

Disclosure of Monetary Interest and General Nature Thereof:

M. Wand – Named in Accounts Payable, Item 15

-
- 2021-307** Moved by: D. Britton Seconded by: D. Piekarski
That the agenda of the Regular Council meeting of October 5, 2021 be approved. **Carried**
- 2021-308** Moved by: D. Piekarski Seconded by: D. Britton
That the minutes of the Regular Meeting of Council of September 21, 2021 be adopted. **Carried**
- 2021-309** Moved by: D. Britton Seconded by: D. Piekarski
That the minutes of the Special Business Meeting of September 29, 2021 be adopted. **Carried**
- 2021-310** Moved by: D. Britton Seconded by: D. Piekarski
That the minutes from the Almaguin Community Economic Development (ACED) meeting of August 16, 2021 be received. **Carried**
- 2021-311** Moved by: M. Wand Seconded by: D. Britton
That the Municipality of Powassan Vaccination Policy – Coronavirus (COVID-19), be received, and further, that Council adopt the new policy for inclusion in the Municipal Human Resource Policy manual. **Carried**
- 2021-312** Moved by: D. Piekarski Seconded by: M. Wand
That the correspondence from Dave Moore, regarding the 250 Clark Lego Robotics Team, be received, and further, that council donate \$500.00 to the Team, as well as provide T-shirts, to assist with team participation in the First Lego League Program. **Carried**
- 2021-313** Moved by: D. Britton Seconded by: M. Wand
WHEREAS Communities across the province are addressing an intensified social crisis and Northern Ontario is no different. We recognize that creating solutions will require a multi-ministry approach but if there are lessons to be learned from this pandemic, what were once cracks in the health care foundation, there are now large gaps forming especially around mental health, addictions, and homelessness;
- WHEREAS Northern Ontario has significant challenges when it comes to accessing mental health and addictions services for our people in our communities;
- WHEREAS over 300 Child care staff who provide services to over 21,000 licenced child

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care spaces in over 340 locations across the North and they see the effects of Mental Health and Addictions every day in the children they care for and the parents they support;

WHEREAS, the defined area of Northern Ontario is over 800,000 square kilometres. Also, annually over 500 Social Services staff provide financial and employment assistance to over 15,000 families in 37 delivery sites across the North. Over 300 Community Housing staff provide safe and affordable housing to over 17,000 families in the North. In addition, there are many Police Officers and over 900 paramedics who responded to 200,000 medical emergency 911 calls. Paramedics have seen the direct results of the Mental Health and Addictions crisis in the North and some cases becoming ill themselves trying to cope with what they have seen;

WHEREAS FONOM and the Municipality of Powassan appreciates the efforts of all the agencies that are working to help and support those addicted to opioids. In some districts, over 30 agencies are providing some assistance. But we would like to see consolidation of these agencies with the input of Municipalities/DSSAB's and local stakeholders. As we believe, a streamlined agency would be able to put the combined funds to better use;

THEREFORE, BE IT RESOLVED that the Municipality of Powassan supports FONOM's request to ask that our Northern Ontario Health Teams, in consultation with Municipalities/DSSAB's and local stakeholders, support a province-wide strategy that supports such consolidation;

FURTHER BE IT RESOLVED that a copy of this Resolution to be shared with FONOM, Premier Ford, Christine Elliott the Minister of Health, Michael Tibollo the Associate Minister of Mental Health and Addictions, the Leaders of the Provincial Oppositions, and the Association of Municipalities of Ontario (AMO).

Deferred

2021-314

Moved by: M. Wand

Seconded by: D. Piekarski

That the correspondence dated September 30, 2021 regarding the OPP Annual Billing statement for 2022, be received.

Carried

2021-315

Moved by: D. Britton

Seconded by: M. Wand

That the correspondence from The Ontario Arrrgate Resources Corporation, dated September 15, 2021 be received.

Carried

2021-316

Moved by: M. Wand

Seconded by: D. Piekarski

That the correspondence dated September 28, 2021 from the Association of Municipalities of Ontario regarding Dress Purple Day 2021, be received, and further that the Municipality of Powassan participate in the Dress Purple Day campaign.

Carried

2021-317

Moved by: D. Britton

Seconded by: D. Piekarski

That the accounts payable listing reports September 21, 23, 29, 2021 in the total amount of \$208,134.57 be approved for payment.

Carried

2021-318

Moved by: D. Britton

Seconded by: M. Wand

That Council now adjourns at 7:49 p.m.

Carried

Mayor

CAO/Clerk-Treasurer



**TROUT CREEK COMMUNITY CENTRE BOARD
WEDNESDAY, SEPTEMBER 8, 2021
@ 7:00PM
TROUT CREEK COMMUNITY CENTRE**

1. Call to Order

Motion 2021-22

Moved By: Brian Eckensviller

Seconded By: Tyson Hummel

That the meeting be called to order at 7:00pm

PRESENT:

Jeff Eckensviller-Chair

Brian Eckensviller

Ted Hummel

Tyson Hummel

Elva Taggart

Randy Hall-Councillor

Absent with regrets:

Trina Hummel-Co Chair

Jeff Conrad

Karen Chadbourn

Terri-Anne Fricker-Bar/Food/Events Coordinator

2. Disclosure of pecuniary interest and general thereof:

None

3. Approval of Agenda

Motion 2021-23

Moved By: Brian Eckensviller

Seconded By: Tyson Hummel

That the Agenda is approved.

4. Presentation(s)

None

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5. Approval of Minutes

Motion 2021-24

Moved By: Brian Eckensviller

Seconded By: Ted Hummel

That the minutes of the previous meeting of July 14, 2021 be adopted.

6. Manager's Report

Our Arena Manager Dale Jardine reported to the committee that he called Mark Forth to come, and inspect the outside windows of the upstairs hall. Mark did up an evaluation report as well as advised Dale that the window sills are rotten and needed repair. Dale also reported to the members that the Arena will open and ice rentals will start on October 23, 2021, and that he has six teams signed up so far, and three of the teams come twice a week. He did mention that he has not heard from Powassan Minor Hockey Association as of yet.

7. Bar/Food/Events Coordinator

Our Bar/Food/Events Coordinator Terri-Anne Fricker was absent for this meeting.

8. Member's Report

Mayor Peter McIsaac advised the email he forwarded earlier was the wrong info for Sports Facilities. He apologized for any confusion this may have caused. The following info listed below is the correct information:

Facilities for athletic training or competitions

8. Every person responsible for a facility described in paragraph 34.4 of Schedule 2 shall ensure that,

(a) the only persons permitted to use the facility are athletes who are members of an organization, league or club described in paragraph 34.4 of Schedule 2;

(b) any person who enters or uses the facility maintains a physical distance of at least two metres from any other person who is using the facility;

(c) team sports and pool-based sports are not practised or played within the facility;

(d) other sports or games that are likely to result in individuals coming within two metres of each other are not practised or played within the facility;

(e) all sport activities are conducted in accordance with the rules and policies of the applicable organization identified in paragraph 34.4 of Schedule 2, including the rules and policies put in place to enable a safe return to the sport;

(f) no spectators are permitted at the facility, other than up to one accompanying parent, guardian or other adult for each athlete under the age of 18; and

(g) any locker rooms, change rooms, showers and clubhouses in the facility remain closed, except to the extent they provide access to a washroom or a portion of the facility that is used to provide first aid.

Councillor Randy Hall had a brief discussion with the members that he would like to create a volunteer recognition board in honour of all the volunteers who have put effort in helping over the years at the Trout Creek Community Centre. There was a brief discussion, Randy asked to add this topic back on the agenda for our next meeting in October.

9. Review Action Items

9.1) Nipissing Kennel Club Dog Show Rental – Outside

Received an email from Dean Dennis inquiring about renting space to hold a dog show. He has given a brief description in his email as follows:

The Nipissing Kennel Club and myself have entered into an agreement whereby until December 31st, 2021; I am acting as the Show Chair for the club. In that capacity I am reaching out to you with regards to October 8-11th inclusive to hold shows at the Trout Creek Arena. This date might change to a later date in October.

The Coordinator Dean Dennis sent an emailing confirming he did speak with Dale over a telephone call, and has confirmed the arena is available for that period. There is an outside chance we may want to use outdoors as opposed to indoors depending on restrictions but due to weather the chances are lessened. What is the best you could offer us for 2021 as the club is trying to get back on its feet financially going forward? An email was then sent back to him, a rental price of \$7,175.50 for renting the upstairs hall and the area floor for a four-day event. He then replied back with an email thanking us for the information and a prompt response. In another email request Dean then asked what would it cost to hold their event outdoors at the Community centre. This was then addressed at another Board meeting, and a rental price was confirmed for \$1400.00 plus H.S.T. with certain instructions and restrictions for the four-day event in October on the 21, 22, 23 and 24th, and requested for a later date. A new email with all this information was sent to their Coordinator Dean Dennis updating him on the Board's decision, now waiting on a response back from him.

9.2) Golf Tournament 2022

An email was received from Highview Golf Course in Powassan. The email document was added to the agenda informing the Board that their annual golf tournament has been booked for June 4, 2022 and will discuss more on this matter at a later date closer to the date of the event.

10. Business/Correspondence

10.1) Update on TCCCB flooring project

Mayor Peter McIsaac advised that he was talking with Mike Heasman, Recreation Facility Manager in late August about the flooring project at the Trout Creek Community Centre, and was advised that he was waiting on a response from The Trout Creek Community Centre Board. At this meeting there was a brief discussion and procedures were set in place.

10.2) Dressing Room Information

Brian Eckensviller had a brief discussion with the members of the Board to get clarification on Covid-19 regulations and restrictions for dressing room procedures. The Board also had a discussion about the Covid-19 Guidelines return to ice Protocol document for the Trout Creek Community Centre and was advised by the recording secretary that this document will be sent by email to the North Bay Health Unit to be evaluate. A motion was passed to support the document.

Motion 2021-25

Moved By: Randy Hall

Seconded By: Elva Taggart

That the Trout Creek Community Centre Board supports that local Public Health Units health guidelines for the ice rentals. That the Trout Creek Community Centre Covid-19 return to ice to ice guidelines will be sent to the Health Unit-North Bay for approval.

The Board members had a brief discussion on the existing drinking fountain downstairs in the lobby and decided it will be replaced with an updated barrier free water bottle filling station. A motion was then passed.

Motion 2021-26

Moved By: Elva Taggart

Seconded By: Randy Hall

That the Trout Creek Community Centre Board recommends replacing the existing drinking fountain with a barrier free compliant water bottle filling station.

11. Addendums

None

12. Accounts Payable

Motion 2021-27

Moved By: Ted Hummel

Seconded By: Tyson Hummel

That the accounts payable listings in the total amount of \$4,699. 12 be approved for payment

13. Notice of Meeting

Motion 2021-28

Moved By: Elva Taggart

Seconded By: Ted Hummel

That the next meeting be scheduled for October 13, 2021 at 7:00pm

14. Closed Session

None

15. Adjournment

Motion 2021-29

Moved By: Elva Taggart

Seconded By: Ted Hummel

That the committee adjourned at 8:57pm

Chair

Recording Secretary



TROUT CREEK COMMUNITY CENTRE BOARD
WEDNESDAY, OCTOBER 13, 2021
@ 7:00PM
TROUT CREEK COMMUNITY CENTRE

1. CALL to Order

Motion 2021-

Moved By:

Seconded By:

That the meeting be called to order - **NO QUORUM**

PRESENT:

Tyson Hummel
Ted Hummel
Jeff Eckensviller-Chair
Peter McIsaac-Mayor
Brian Eckensviller

Absent with regrets:

Elva Taggart
Trina Hummel-Co Chair
Karen Chadbourn
Terri-Anne Fricker-Bar/Food /Events Coordinator
Randy Hall-Councillor
Jeff Conrad

Staff:

Dale Jardine-Arena Manager
Norma Conrad-Recording Secretary

2. Disclosure of pecuniary interest and general thereof:



POLICE SERVICE BOARD

AGENDA

Monday, September 20, 2021

@6:00pm

Gymnasium

1. Call to Order

Motion 2021-07

Moved By: Rebecca Metcalf

Seconded By: Jeff Dagg

That the meeting is called to order at 6:06pm

PRESENT

Sergeant Johnathan Pyykkonen

Jeff Dagg

Councillor Markus Wand

Rebecca Metcalf

Absent with regrets

Lauren Ryckman-Director of Support Services North Almaguin Highlands Community Living

Mary Houghton- Crime Stoppers

Ben Mousseau-Protective Services

Sergeant Andrew Kraemer

Staff Sergeant Detachment Commander William McMullen

2. Disclosure of pecuniary interests and general thereof:

Member Jeff Dagg mentioned his son will be working for the North Bay Detachment shortly.

3. Approval of Agenda

Motion 2021-08

Moved By: Jeff Dagg

Seconded BY: Rebecca Metcalf

That the agenda is adopted

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4. Approval of Minutes

Motion 2021-09

Moved By: Rebecca Metcalf

Seconded By: Jeff Dagg

That the minutes of the previous meeting of December 14, 2020 be approved

5. Presentation(s)

None

6. Manager's Report

Staff Sergeant Detachment Commander William McMullen was absent for this meeting, filling in for him was Sergeant Johnathan Pyykonen. Sergeant Pyykonen began the meeting with updating the calls for service report saying that the report indicated a par for course with increases and decreases for this quarter of April to June 2021. He reported that there were certain increases that stood out in this report, such as assaults related to Covid 19 issues, trespass to property act issues, landlord/Tenant issues and suspicious vehicles. On the decrease in this report it was 911 pocket dials, noise complaints and domestic disturbances.

7. Member's Report

Ben Mousseau our Protective Services Officer was absent for this meeting and sends his regrets.

8. Crime Stoppers

Mary Houghton from Crime Stoppers was absent for this meeting and send her regrets.

9. Old Business

Electronic Speed sign update

Councillor Markus Wand advised that he had been talking with our Public works Foreman Scott Toebes, and Engineer Codey Munshaw about mounting the electronic speed sign to a hydro pole, but in order to do this they need to get authorization from Ontario Hydro. So, for now they are waiting on a call back to proceed. In the mean time member Jeff Dagg advised the Board that he had a brief discussion at home with his wife on how they could mount the electronic speed sign around the Municipality. The Idea they came up with is to sponsor a post on your street or road. The members would like to discuss this further at their next meeting in December.

10. New Business

Bridge Dedication Update

Jeff Dagg advised that the bridge dedication is deferred to next spring in 2022

11. Correspondence

11.1) Memo Updated Bank Statement

The bank statement was added to the agenda package for members of the Board to view

Note: Electronic speed sign was purchased from BMR MFG Inc. on July 20, 2021

12. Addendums

None

13. Accounts Payable

None

14. Notice of Meeting

Motion 2021-10

Moved By: Jeff Dagg

Seconded By: Rebecca Metcalf

That the next meeting will be scheduled for Monday December 13, 2021 at 6:00pm

15. Closed Session

None

16. Adjournment

Motion 2021-11

Moved By: Rebecca Metcalf

Seconded By: Jeff Dagg

That the meeting adjourned at 6:33pm

Chair

Recording Secretary

Recreation Committee Minutes October 6, 2021

Attendees: Gerry Giesler, Mallory Slingerland, Peter Kalmo (PMHA Rep), Wendy Carrothers

Absent with regrets: Mayor Peter McIsaac, Councillor Markus Wand, Kim Lindsay (Curling Club Rep)

Staff: Mike Heasman, Recreation and Facilities Manager

1. Call to Order @ 7:00 PM by G. Giesler

2. Agenda

Moved by: M. Slingerland Seconded by: W. Carrothers

That the agenda be adopted as circulated

Motion Carried

3. Disclosure of Pecuniary Interest

None

4. Presentations

None

5. Minutes

Moved by: M. Slingerland Seconded by: P. McIsaac

That the minutes from the September 2, 2021 meeting be accepted with the correct spelling of Carrothers.

Motion Carried

6. Correspondence

None

7. Outstanding Business

a) Sportsplex Update

- The Sportsplex Staff are now doing the Vaccination verification for people entering the facility.
- September rentals were just above \$20,000.00

b) Trails Funding

- Three bridges will be built along the creek trail, instead of a boardwalk
- M. Heasman to talk to the Municipal Engineer about the stairs.
- Directional signs will be ordered.

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c) Canteen/Vending Machine

- Loves Vending will pay the Sportsplex \$30 per month to cover the cost of the electricity the machine uses.
- M. Slingerland reported that the first two nights of operating the canteen went smoothly. Food options are being explored.

8. New Business

a) Fitness Centre User fees

- M. Slingerland reported that she has been asked why non rate payers are paying the same amount to use the Fitness Centre as rate payers. M. Heasman will forward these concerns to the appropriate person.

b) Covid Policy for Sportsplex

- Discussed in Item 7 a)

9. Community Updates

- P. Kalmo – PMHA Coaches are set, the U13 Team is still looking for players.
- W. Carrothers – Food Drive has been moved to second week of November.

Next Meeting: November 3, 2021 @ 7:00 PM @ 250 Clark

Meeting adjourned at 7:35 PM

Chair

Recreation & Facilities Manager

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES September 27, 2021

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on September 27, 2021 at 6:00 pm.

Present: Wendy Whitwell, Township of Armour, Chair
Jennifer Farquhar, AHCC Representative
Lyle Hall, Village of Sundridge
Margaret Ann MacPhail, Township of Perry
Ron Begin, FedNor
Kelly Elik, Township of Strong
Delynne Patterson, Township of Ryerson
Peter McIsaac, Municipality of Powassan
John Wilson, Village of Burk's Falls
Melanie Alkins, MENDM
Tim Brunton, Municipality of Magnetawan

Regrets: Tim Bryson, Township of Joly
Brenda Scott, Village of South River

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Jeanette Smith, EDC Administrative Assistant

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Monday, August 16, 2021 meeting were adopted as circulated.

Director of Economic Development (DED) Report

The ACED Board reviewed the September report from the Director of Economic Development.

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past two months. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.

2. The report updated different projects:

- a) Community Development; two projects have been postponed because of staffing time constraints, participant interest and available space to hold a pilot program.
- b) Regional Recreation Support; Staycation has delivered 114 experiences to date and received an additional grant to fund their activities. A financial update on this project was presented to the Board.
- c) Regional Broadband Development; an email was received from Blue Sky outlining several concerns on how funding will be distributed and that smaller communities may not have a voice in the process.
- d) Transportation Development; there is presently a discussion on whether or not electrical school bus services would be beneficial to the Almaguin region. Discussion are also continuing to try and get a train stop in Almaguin if rail service is reinstated through our region.
- e) Regional Brand Strategy Implementation; A Regional Brand Coordinator has been hired and will start on October 4, 2021.
- f) Agricultural Strategy Implementation; a harvest newsletter will be digitally released before Thanksgiving and planning is beginning for the 2022 season.
- g) Great Taste of Ontario Road Trip; has resumed marketing with cautions for everyone to adhere to public health guidelines.
- h) Almaguin's Health Initiatives; communications remain open if the Almaguin Highlands Health Council needs assistance from ACED.
- i) Almaguin Highlands Secondary School Engagement; a study of youth outmigration has been completed and will be used to try and reattract youth who have left our area.
- j) Industrial Parks Development; Staff is working on completing two applications for funding to get services to two industrial parks.
- k) Development Partnerships; ACED staff is participating in discussions regarding a commercial/residential development opportunity in Strong Township. If the development is to go forward it will require some servicing partnerships between Strong Township and the Village of Sundridge.
- l) Staffing; the EDC Administrative Assistant is leaving, but has agreed to work part-time to help the returning Economic Development Officer get up to speed on various projects. The Communications and Marketing Officer's position will end at the end of September 2021 and the work attached to

this position will be redistributed to the Director of Economic Development and Economic Development Officer.

3. ACED Board Member Survey

In order to gain a deeper understanding of what board members want to see from ACED, staff has prepared a survey for board members. Board members are asked to complete and return the survey by Monday October 11, 2021.

4. 2020 Draft Budget

The Director of Economic Development advised the Board that he is presently working on the 2022 draft budget for economic development and that it would be presented to the Board at their next regular meeting. Anyone who wishes to have input into the budget, please contact the Director of Economic Development.

Updates

FEDNOR

The Board was advised that, at this time, there are no changes to FedNor's programs. FedNor will be reviewing the application they presently have and will be responding to them when the new cabinet is appointed. They are presently working on the reorganization of FedNor. The Board was reminded that September 30 is National Day for Truth and Reconciliation.

MENDM

There are no changes to MENDM's programs. The competition for grants is extensive so if you are going to put in an application, make sure it is the best it can be. Still working from home, but they can now meet with clients. There is a new tourism recovery program coming on line. Information on this new program will be sent to municipalities.

Resolutions

1. 2021-024 – Moved by Delynn Patterson; Seconded by Kelly Elik;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of August 16, 2021, as circulated. Carried

Adjournment

2. 2020-25 – Moved by Delynn Patterson; Seconded by Margaret Ann MacPhail;
Be it resolved that the Almaguin Community Economic Development Board adjourn the September 27, 2021 ACED meeting at 6:31 p.m. Carried

The next meeting will be October 18, 2021 at 6:00 p.m. If this changes, members will be advised.



Director of Economic Development (DoED) Monthly Report
October 13, 2021

Core Activity Tracking (September 14, 2021 to October 13, 2021)

Activity:	Interactions	Description
Business Assistance		
Start Up Files	1	1 (Ryerson),
Expansion Files	1	1 (Strong),
Developer Files	1	1 (Strong,
General Support	2	1 (Sprucedale), 1 (Perry)
COVID Related Support		
Program Referrals	2	
Marketing		
ACED Website Updates	6 General 8 Plugins	Updates to ACED's Staycation in Almaguin Page, Home Page and Harvest Spin Series Page updates with details, photos and more
Social Media Activity	38 Original 137 Shares 175 Total	Across Twitter, Instagram, Shop in Almaguin's Facebook Page, Almaguin Highlands Tourism Facebook Page, and ACED's Facebook Page.
Communications		
Email Blasts	0	
Organization Meetings	4	All Funders, NECO, AHHC, CFDC Manager's Meeting.
Partnership Projects	1	Ghost Gravel
Support Opportunities	1	Land of Lakes School
Media Comment Requests	1	Ghost Gravel

Current Files & Projects

1.1 Community Organization G.R.O.

Two community organizations have indicated an interest in participating in the program. The South River Agricultural Society and the Strong Recreation Committee are in the process of reviewing the program. The program will be transitioned from a group format to an individual organization format to accommodate participants' availabilities.

To date, program outreach has been largely via social media and email. The team will focus on transition to phone outreach beginning in early November.

1.0 Project 2C – Regional Recreation Support

3.1 Staycation in Almaguin

ACED Staff, in partnership with several working group members and community partners have successfully deployed, supported and/or promoted 120 experiences to date through the Staycation in Almaguin initiative. An overview of to-date results is displayed in the tables below.

Since the June update, the Reconnect Agreement has been signed, staff will complete a claim for reimbursable expenses at the end of the program and have adjusted the program expenses budget (each senior level government funding program has a unique set of claimable expenses).

As per the agreement when applying for the Reconnect grant, Staycation funding has supported small businesses, marginalized populations and reconnected tourists and residents with regional assets. This was accomplished with additional funding through inclusion supports, including but not limited to individuals with disabilities, low-income families, Indigenous populations, as well as seniors and youth. The month of October will host events to take in Autumn in Almaguin and celebrating Halloween. It is hoped that municipal board and staff members will browse the Staycation in Almaguin webpage to find an event of interest and connect with the Staycation team to support events through volunteering.

The remaining funds noted in the budget are earmarked to support the following upcoming attractions and features:

- (October) Custom Embroidery Experience w/ Algonquin Sewing & Design (Sundridge)
- (October) Bear Chair-ity viewing and silent auction
- (October 23) Illusion, Art & Infusion at the Crystal Cave(Strong)
- (October 29) Eats All Good Cooking Experience (Online)
- (October 29) SCOOB Outdoor Movie in the Park (Perry)
- (October 30) Staycation Wrap Up Party (Burk's Falls)
- (October 30) Autumn / Halloween Fireworks Show (Burk's Falls Fair Grounds)
- (October 31) Halloween Celebration in the Park (South River)

May 2, 2021 to October 13, 2021 Staycation Tracking Overview

Figure 1 – Attendance Tracking

Expense Category	Events / Instances	Views / Participants	Post-Views (As of Aug 5)
Live Concerts	24	5455	11829
Arts & Crafts	16	534	1384
Rejuvenation	15	134	235
Culinary/Ag	11	975	149
Dance/Exercise	21	312	480
Incentives/Prizes	10	-	-
Rec Activities	22	402	411
Total	120*	7788	14488

*8 of the 120 events were promoted but not delivered by ACED

Figure 2 – In-person and Live Comparison

Experience Type	Participants	KPI
In-Person	4306	200
Live Online	5737	1000
Viewed Post-Event	8970	300
Paid Performers/Event Staff	59	150
Known Revenue Generated	\$ 14 414*	\$3 783

*Approximate value

Figure 3 – Business Engagement

Businesses Engaged and/or Promoted*		Approx. Spend
Perry	12	\$562
Kearney	10	\$650
McMurrich/Monteith	2	\$950
Armour	15	\$2 000
Ryerson	7	\$395
Burks Falls	41	\$3 185.19
Magnetawan	20	\$2 430.88
Strong	9	\$1 198
Sundridge	19	\$1 443.48
South River	16	\$1 039.12
Powassan	47	\$2 900
Machar	1	\$122.04
Neighbouring Regions	10	\$1825
Totals	179	\$18 509.29

*Some businesses counted more than once based on engagement and promotion instances.

Figure 4 – Budget Update

Expense Category	Cost	Spent TD	Partner	Amount
Product Development	\$25 700	\$13 769.99	Municipalities/ACED(C)	\$10 883
Marketing & Content	\$13 300	\$4981.68	AHCC (C)	\$ 1 000
Incentives/Inclusion Support	\$ 7 000	\$4 901.15	WORC (C)	\$ 500
Equipment	\$14 550	\$13 150.82	LMG (C)	\$ 1 500
Other & Contingency	\$3 500	\$980.45	Private Donations (C)	\$ 1 650
Total:	\$64 050	\$37 784.09	FedNor Useable (C)	\$19 717
			NECO CFDC (C)	\$10 000
			ON Reconnect (C)	\$18 800
			MAXIMUM TOTAL FUNDS	\$64 050

2.0 Project 4A – Regional Brand Strategy Implementation

The Regional Brand Coordinator (RBC) has officially started in role as of October 4, 2021. The RBC is working through the regional brand strategy recommendations to create and implementation timeline. First steps include:

1. Develop RFP for regional website creation and existing site merger.
2. Solicit RFP and Hire web development team (Nov. – Dec. 2021).
3. Develop Brand Ambassador tool kit.
4. Develop and execute ambassador recruitment and engagement communications plan.

3.0 Project 4B – Ag Strategy Implementation

No updates to this project as of this reporting cycle

Staff are currently working with producers to gather content for a harvest newsletter to be released digitally leading up to Thanksgiving. A reengagement of the Ag working group is planned for late November as the harvest season closes. The goal is to begin planning for the 2022 season immediately and continue engaging agricultural and culinary stakeholders using the Workplaces platform and drive interest and engagement in collaborative efforts through the winter and early Spring of 2022.

4.0 Highway 11 & 520 Industrial Park Development

No updates to this project as of this reporting cycle

Staff are continuing to work with the developers and utilities providers to gather the necessary information to complete the phase two applications for funding the infrastructure improvements in the Highway 520 and 11 industrial parks. Both applications are in draft and will be submitted when the finalized costing projections have been received.

5.0 Commercial / Residential Development Partnership in Strong/Sundridge

The Director facilitated a roundtable meeting with municipal representatives from Strong, Sundridge, FedNor and M.E.N.D.M. on October 12, 2021 to discuss potential service extension partnerships for municipal sewer services related to a current commercial/residential development opportunity. Both parties indicated an interest in exploring and establishing partnership opportunities both for the current opportunity and future opportunities.

6.0 Staffing Transitions and Implications

The Administrative Assistant has transitioned to part time as of October 4. The EDO is expected to begin cross training as of October 22 in a part time capacity to prepare for their full time return on November 1.

7.0 ACED Board Member Survey

Following up from discussions at the August 16th Regular ACED Meeting, staff have prepared a survey for board members that will gain a deeper understanding of several key considerations related to the level of satisfaction and efficiency of ACED. Board members are requested to be candid in their responses and provide as much detail as they are able to. At this time, it is requested that only board members complete the survey. Further consultation with other groups may be pursued at a later time.

Please complete the survey by Monday, October 11, 2021.

<https://www.surveymonkey.com/r/ACEDFeedback>

8.0 2022 Preliminary Draft Budget

The 2022 Draft ACED Budget has been circulated for review. Below are several points of consideration regarding the draft and 2021 budget.

2021 Budget comments:

Overall, a surplus is expected at the end of the 2021 year for reasons noted below. These surpluses may be added to future drafts of the 2022 budget once they have been realized.

1. Expenses –
 - a. 16-804-010 – The advertising and promotion line show that it is over; however, has been adjusted to reflect some expense account corrections.
 - b. 16-804-025 – Surplus expected. Account is intentionally inflated to accommodate unforeseen service/repair costs.
 - c. 16-804-030 – Surplus expected due to limited need for in person / partnership events in 2022.
 - d. 16-804-050 – Surplus expected due to limited travel during pandemic.
 - e. 16-804-065 – Surplus expected. Contingency not needed; Shop local encompassed in Staycation funding. Some programs ongoing.

2022 Budget Comments

1. Revenues:
 - a. The accumulated ACED Surplus has been injected in to the 2022 operating year.
 - b. The 2022 Municipal contributions reflect the exit of Magnetawan as of September 31, 2022.
 - c. The Director does not anticipate additional revenues from project related grant programs outside of the Brand Strategy Implementation.
2. Expenses
 - a. 16-801-000 Salaries and Benefits – Increase reflects addition of the funded, Regional Brand Coordinator Position and the return of the EDO (which includes a pay rate increase over the Administrative Position).
 - b. Remainder of expense lines to remain static with 2021 figures until the 2022 work plan is developed.

2022 Budget Sheets - Actuals as of December 31st, 2021

Regional Economic Development

Operating Budget - Page 1

GL Number	Description	2021 Actual	2021 Budgeted	2022 Department Estimate	Notes
	Revenues				
13-807-000	ACED surplus	\$0.00	\$0.00	(\$8,974.00)	
15-370-000	Municipal & Chamber Contributions				
	Armour	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Burk's Falls	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Joly	(\$3,750.00)	(\$5,000)	(\$5,000)	
	Magnetawan	(\$7,500.00)	(\$10,000)	(\$7,000)	
	Perry	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Powassan	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Ryerson	(\$7,500.00)	(\$10,000)	(\$10,000)	
	South River	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Strong	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Sundridge	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Chamber of Commerce	(\$5,000.00)	(\$10,000)	(\$10,000)	
	Total Municipal & Chamber Contri.	(\$76,250.00)	(\$105,000)	(\$102,000)	
15-370-005	User fees - Almaguin Harvest Spin	\$0.00	(\$10,000)	\$0	
15-370-008	Staycation contributions	(\$15,250.00)	\$0	\$0	
15-371-000	CIINO Funding	(\$61,833.00)	(\$129,500)	(\$162,000)	Represents 84.27% of total salaries + 28% in benefits.
15-371-002	FedNor - Harvest Spin/Staycation	(\$1,901.00)	(\$19,717)	\$0	
15-371-003	FedNor - Implement Brand Strategy	\$0.00	(\$40,000)	(\$88,000)	36.17% of \$243,049
15-371-005	OBIAA Funding - Intern	(\$4,897.21)	(\$4,850)	\$0	
15-371-007	NECO - Staycation Program	(\$10,000.00)	\$0	\$0	
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0	
15-372-000	NOHFC Funding - Intern	(\$7,280.00)	(\$7,280)	\$0	
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	(\$15,000)	\$0	
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0	
15-372-003	RED - Implement Brand Strategy	\$0.00	(\$60,000)	(\$100,000)	50% of \$200,000
	Total Regional Economic Development revenues	(\$177,411.21)	(\$391,347)	(\$460,974)	

2022 Budget Sheets - Actuals as of December 31st, 2021

Regional Economic Development

Operating Budget - Page 2

GL Number	Description	2021 Actual	2021 Budgeted	2022 Department Estimate	
	Expenditures				
16-801-000	Salaries & Benefits	\$151,060.06	\$210,050	\$263,325	Reflects salaries for 3 employees for a full year
16-804-001	Office Supplies	\$2,252.06	\$3,000	\$3,000	
16-804-005	Audit & Accountant Fees	\$0.00	\$4,000	\$4,500	
16-804-007	Legal Fees	\$0.00	\$0	\$0	
16-804-010	Advertising & Promotion	\$3,544.79	\$3,550	\$4,000	
16-804-020	Telephone	\$1,435.45	\$2,500	\$2,500	
16-804-025	Website	\$237.75	\$2,500	\$2,500	
16-804-030	Events & Seminars	\$1,086.75	\$4,000	\$4,000	
16-804-040	Training & Workshops	\$2,839.39	\$4,000	\$4,000	
16-804-050	Travel	\$2,068.69	\$6,000	\$6,000	
16-804-060	Office Rental	\$0.00	\$0	\$0	
16-804-062	Regional Relief & Recovery Program	\$0.00	\$0	\$0	
16-804-063	Almaguin Harvest Spin	\$0.00	\$45,000	\$0	
16-804-064	Almaguin Brand Strategy	\$0.00	\$0	\$0	
16-804-065	Regional Projects	\$6,452.13	\$26,747	\$0	
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$80,000	\$167,149	\$243,049 less salaries & benefits included in 16-801-000
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	
16-804-071	Staycation Program	\$32,086.43	\$0	\$0	
Total Regional Economic Development expenditures		\$203,063.50	\$391,347	\$460,974	
Total Regional Economic Development		\$25,652.29	\$0	\$0	



Library Board Minutes
September 27, 2021 at 5:30 pm

Attendance via Zoom: Tina Martin, Steve Kirkey

In-person: Bob Elliott, Bernadette Kerr, Debbie Piekarski, Debbie Piper, Doug Walli, Marie Rosset

Absent with regrets: Gloria Brown

1. Respect and Acknowledgement Declaration Read by CEO

2. Disclosure of pecuniary interest – none

3. Approval of general consent motion:

Motion # 2021-20 Piper-Moore: That the Consent Agenda for September 2021, which includes:

- a) the September 27, 2021 agenda,
- b) the Minutes for the May 31, 2021 meeting,
- c) the Financial Report for May, June, July, August 2021,
- d) and the Library Report for May, June, July 2021,
be adopted as presented.

4. Business Arising

a) Current Library Services Update

As per the Provincial mandate:

- The library is open to the public at 25% capacity (10 person at a time) no passport required to browse, all COVID protocol observed (2 meters, and masks)
- Computers are available to the public – one hour time limit
- Lifelab services continue to operate Mondays and Thursdays from 8am to 12pm under appropriate safety protocols.
- Several groups are now meeting at library – vaccination passport required for everyone 12 and over (Book Club, French, Rug hookers)

b) StoryWalk Update

- We were able to feature four Storywalks this summer – one in Powassan, two in Trout Creek, and one at the Powassan Market.
- Chisholm featured one story produced by their council
- The plan for next year is to collaborate with other local libraries and have an interactive booklet. It will feature maps with the location of each Storywalk, and an activity for each one. Upon completing the Storywalk circuit the child/family will turn in the booklet for a reward (book or other item)

c) YCW Update

Our first intern resigned after four months at the end of August. A replacement intern, Frank Longo, was approved within a couple of weeks by YCW and hired to complete the grant.

DATE OF COUNCIL MTG.	Oct 19/21
AGENDA ITEM #	8-2

d) New schedule Proposal

Once we are ready to reopen fully with regular hours, the plan is to adjust hours to better serve the community. We are currently looking at different scenarios, each including a Wednesday opening.

e) Little Free Library (LPL)

A proposal was sent to the Municipality of Powassan Council to install a LPL in Memorial Park at the corner of Main and Memorial Park Drive. The proposal was approved and the installation should occur in late October.

f) Member Distribution – Update

Remains at 62-18-20.

g) Summer Student Grants – Outcome

Two students, Aspen Townes and Emma Maroosis-Desvreaux, were hired this summer through the 2021 Federal Summer Jobs Program. They offered the following programming:

- i. Explore and More: Tuesdays, Aspen offered guided tours of the Pines Trails to younger children and their guardian in the morning and to older children in the afternoon. She was very well qualified and her experience as a tour guide in Restoule Provincial Park enriched the program.
- ii. Scratch Program: Thursdays, Aspen offered a coding program to children 7 and up.
- iii. Art in the Backyard: Tuesdays and Thursdays, Emma offered art session on to younger children in the morning and to older ones in the afternoon.

h) COVID Related Grants

- i. In June, the library applied for the CHCI Grant in collaboration with the Blue Sky Consortium. – unsuccessful
- ii. Trillium – Resilience Grant, latest one opens November 1, 2021. Library is planning to apply, through one of the Municipalities, for items such as an upgrade to the ventilation system (HVAC), new chairs with easily cleanable cover, outside wooden chairs, a new camera security system to replace the old one which is no longer functioning, and a couple of WIFI Hot Spots for lending to patrons in need.

5. Correspondence

An email was received from the Township of Nipissing announcing Liz Moore's replacement - Steve Kirkey newest council member in Nipissing.

6. Committee Reports

a) Property Committee Report

No major issue to report. Marie inquired about the Accessible Parking spot - it is still concave and fills with water when it rains and dangerous in the winter. It was to be repaved this summer/fall however; nothing has been done so far.

b) Financial Property

Motion # 2022-21: Piper-Martin: That Steve Kirkey be appointed to the Financial Committee replacing Liz Moore as the Nipissing Council Representative.

c) Policy Committee Report

The Vaccine Mandate Policy from the Ottawa Public Library was presented for discussion.

Debbie Piekarski informed the Board the Municipality of Powassan is currently working on a similar policy and will share with the library.

d) Friends of the Library Report

- The Friends May and June minutes were presented. They are planning a fall basket auction, starting after Thanksgiving.

7. New Business

Upcoming October Events:

- Truth and Reconciliation movie night – September 30th
- Chris Jull will lead discussion on “The suspension of belief in reading fiction” – October 19
- Pumpkin Carving – October 21
- Virtual Costume Contest – starts October 22 and ends October 29th.

8. Adjournment

Motion # 2022-19: Moore: That the September 27, 2021 meeting be adjourned at 6:53 pm.

Next Meeting: Monday, September 27, 2021 at 5:30pm

Chairperson: _____
Kristine Martin, Chair

Secretary: _____
Marie Rosset, CEO

THE CORPORATION OF THE

MUNICIPALITY OF POWASSAN

MEMO

TO: Council
FROM: MAUREEN LANG, CAO/CLERK
SUBJECT: AUDITOR SERVICES TENDER
DATE: OCTOBER 14, 2021

Councillor D. Piekarski has asked for this be on the agenda for discussion.

We last tendered for Audit services in fall of 2008 and it was awarded to BDO Dunwoody as of January 1, 2009.

If Council is in favour of tendering for Audit Services, our Treasurer will start to prepare the documents.

M.Lang
CAO-Clerk

DATE OF COUNCIL MTG.	Oct. 19/21
AGENDA ITEM #	9-1

MEMORANDUM

TO: MAYOR AND COUNCIL
FROM: K.BESTER, DEPUTY CLERK
RE: NOAH PROJECT – FINAL BUILDING PERMIT ISSUANCE
DATE: OCTOBER 15, 2021

History:

The zoning bylaw which was done for the property which the Noah project is being constructed upon included the following "H" (Hold) Provision:

"Holding symbol applicable to lands located within the RM-9 (H) Zone shall not be removed until a site plan agreement has been prepared to the satisfaction of Council and CN Rail".

Current Situation:

We were provided with a copy of an email from Ashkan Matlabi of CN which indicated that the "CN Conditions with regard to the site plan, safety berm, safety fence and noise and vibration mitigation measures have been cleared to our satisfaction".

There is however, no indication or way to confirm that CN had been provided with a copy of the Site Plan Agreement (Descon / DSSAB / Noah group, etc. have all advised this). They were provided with a copy of the Site Plan itself (just not the agreement perhaps).

Our legal counsel has advised that without confirmation of this that the Municipality has the authority and may still decide that CN's email is sufficient to remove the Hold. and subsequently have our CBO issue the Final Building permit, so that the project can continue to completion. Please note that it has been very difficult to receive any information from CN during the duration of this project, and there really is not way to confirm that IF a site plan agreement was not provided earlier, but is now provided, that comments, etc. from CN will be provided anytime in the near future.

We respectfully ask at that time that Council consider CN's emailed comments to be sufficient to remove the Hold.

K

DATE OF COUNCIL MTG.	Oct 19/21
AGENDA ITEM #	9-2

Date: October 19, 2021

Moved by: _____

Seconded by: _____

That Council accepts CN's email of April 7, 2021 as confirmation that the condition for lifting the Hold on Bylaw No. 2018-39 has been satisfied, for the NOAH project property.

Carried

Defeated

Deferred

Lost

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-28

Being a by-law to appoint a Treasurer

WHEREAS section 286 of the Municipal Act, 2001 states a municipality shall appoint a Treasurer and provides for specific duties of said Treasurer; and

WHEREAS Council deems it desirable to appoint the position of Treasurer for the purposes of the municipal corporation.

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That Brayden Robinson be and is hereby appointed as Treasurer for the Corporation of the Municipality of Powassan effective upon adoption.
2. That the powers and duties of the Treasurer shall be all those powers and duties as set forth in the Municipal Act, 2001 as amended, and every other Act that sets out powers and duties for a municipal Treasurer.
3. That Schedule "A", attached hereto and forming part of this by-law, sets out the terms and conditions of the appointment.

By-law read a first and second time and considered read a Third and Final time in open council this, the 19th day of October, 2021

Mayor

CAO/Clerk

DATE OF COUNCIL MTG.	Oct 19/21
AGENDA ITEM #	10-1

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
SCHEDULE 'A' TO BY-LAW NO. 2021- 28

Terms of Employment

1. Effective appointment date is October 19, 2021
2. Starting compensation is Grade 11, Step 1 of the Municipal Pay Grid.
3. Registered in the Municipal Benefit Plan and OMERS Pension Plan
4. A 40 hour per week work schedule, Monday to Friday

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-29

Being a By-Law to authorize Borrowing

The Council of the Corporation of the Municipality of Powassan borrows from Scotiabank as follows:

1. Borrow \$500,000 to pay down the Scotiabank Operating Line Balance -Prime plus 0.50% per annum with interest payable monthly and can be prepaid with no penalty at any time. 5 year term, maximum 7 year amortization.
2. Attached Schedule "A" Scotiabank terms.

READ a FIRST and SECOND time and considered **READ a THIRD and FINAL** time and adopted as such in open Council meeting this the 19th day of October, 2021

Mayor

CAO/Clerk

DATE OF COUNCIL MTG.	Oct. 19/21
AGENDA ITEM #	10-2

CREDIT NUMBER: 02**AUTHORIZED AMOUNT: \$500,000****TYPE**

Non-revolving

PURPOSE

To term out operating line Debt with BNS.

CURRENCY

Canadian dollars

AVAILMENT

The Borrower may avail the credit to pay-off Bank of Nova Scotia operating line up to the loan amount.

INTEREST RATEFloating Interest Rate

The Bank's Prime Lending Rate from time to time, plus 0.50% per annum with interest payable monthly.

Fixed rates will be quoted upon request.

REPAYMENT

Advances are repayable in monthly installments of principal of \$5,952.00 plus interest, which is to commence 30 days after drawdown, with the final payment of the balance of principal and accrued interest then outstanding due September 30, 2026. The maximum term of the loan is 5 years and the maximum amortization is 7 years.

PREPAYMENT

(Floating) Prepayment is permitted without penalty at any time in whole or in part.

(Fixed) Prepayment of the loan in whole or in part is permitted at any time on payment of a penalty equal to three months interest (at the rate applicable to the loan) on the principal amount being prepaid.

SPECIFIC CONDITIONS

The following security, evidenced by documents in form satisfactory to the Bank and registered or recorded as required by the Bank, is to be provided prior to any advances or availment being made under the Credit(s):

Repayment of \$100,000 towards outstanding against the Bank of Nova Scotia operating line of credit.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-30

Being a By-Law to authorize Borrowing

The Council of the Corporation of the Municipality of Powassan borrows as follows:

1. For Cash Flow purposes, a Temporary Overrun/loan from Scotiabank, due by January 31, 2022 to help finance the Maple Hill Road project until ICIP Grant funds are paid to us. Up to \$1,000,000.
2. Attached Schedule "A" Scotiabank terms.

READ a FIRST and SECOND time and considered **READ a THIRD and FINAL** time and adopted as such in open Council meeting this the 19th day of October, 2021

Mayor

CAO/Clerk

DATE OF COUNCIL MTG.	October 19/21
AGENDA ITEM #	10-3

monthly.

Fixed rates will be quoted upon request.

REPAYMENT

Advances are repayable in monthly installments of principal of \$1,427.00 plus interest, which is to commence 30 days after drawdown, with the final payment of the balance of principal and accrued interest then outstanding due September 30, 2024. The maximum term of the loan is 5 years and the maximum amortization is 25 years.

PREPAYMENT

(Floating) Prepayment is permitted without penalty at any time in whole or in part.

(Fixed) Prepayment of the loan in whole or in part is permitted at any time on payment of a penalty equal to three months interest (at the rate applicable to the loan) on the principal amount being prepaid.

CREDIT NUMBER: 06

AUTHORIZED AMOUNT: \$100,000

Scotia Visa Business Card - availment, interest rate and repayment as per Cardholder Agreement.

CREDIT NUMBER: 07

AUTHORIZED AMOUNT: \$1,000,000



TYPE

Temporary Overrun

PURPOSE

To support operational costs.

CURRENCY

Canadian dollars

AVAILMENT

The Borrower may avail the credit by way of direct advances evidenced by Demand Promissory Notes.

INTEREST RATE

The Bank's Prime Lending Rate from time to time, with interest payable monthly.

REPAYMENT

Advances are repayable on or before January 31, 2022, or on demand, whichever comes first.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-31

Being a by-law to appoint a CAO-Clerk

WHEREAS section 229 of the Municipal Act states A municipality may appoint a Chief Administrative Officer (CAO) who shall be responsible for, exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality; and performing such other duties as are assigned by the municipality; and

WHEREAS section 228(1) of the Municipal Act, 2001 states a municipality shall appoint a Clerk and provides for specific duties of said Clerk; and

WHEREAS Council deems it desirable to appoint the position of CAO - Clerk for the purposes of the municipal corporation.

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That Maureen Lang be and is hereby appointed as CAO-Clerk for the Corporation of the Municipality of Powassan effective upon adoption.
2. That the powers and duties of the CAO-Clerk shall be all those powers and duties as set forth in the Municipal Act, 2001 as amended, and every other Act that sets out powers and duties for a municipal CAO, and/or Clerk.
3. That Schedule "A", attached hereto and forming part of this by-law, sets out the terms and conditions of the appointment.
4. That By-law 2018-03 be repealed.

Considered **READ** a **FIRST** and **SECOND** time, October 19th, 2021 and

READ a **THIRD** and **FINAL** time and considered passed as such in open Council October 19th, 2021

Mayor

CAO-Clerk

DATE OF COUNCIL MTG.	Oct. 19/21
AGENDA ITEM #	10-4

Schedule "A" to By-Law 2021-31
As of January 1, 2021

1. Annual Salary for the position of CAO-Clerk is reflected on Grade 12 of the Powassan Pay Grid.

THIS MUTUAL ASSISTANCE AGREEMENT
made this 31st day of October, 2021.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF BONFIELD

and

THE CORPORATION OF THE MUNICIPALITY OF CALLANDER

and

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

and

THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS

and

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

and

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

(collectively, the "parties")

WHEREAS Section 13.(3) of the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E. 9. (the "Emergency Management and Civil Protection Act") provides that the council of a municipality may make an agreement with the council of another municipality for the provision of any personnel, service, equipment or material during an Emergency;

AND WHEREAS the parties wish to provide for mutual aid and assistance through the provision of personnel, services, equipment or material to one or the other within the meaning of the *Emergency Management and Civil Protection Act*;

AND WHEREAS each of the parties has an emergency plan pursuant to the *Emergency Management and Civil Protection Act*;

NOW THEREFORE in consideration of the mutual covenants herein contained, the parties agree as follows:

DATE OF COUNCIL MTG.	Oct 19/2
AGENDA ITEM #	12-1

1. Definitions

1.1 In this Agreement,

- 1.1.1 "Assisted Municipality" means the municipality receiving aid or assistance pursuant to this Agreement;
- 1.1.2 "Assisting Municipality" means the municipality providing aid or assistance pursuant to this Agreement;
- 1.1.3 "Emergency", "Emergency Area" and "Emergency Plan" shall have the same meanings as in the *Emergency Management and Civil Protection Act*;
- 1.1.4 "Agreement" means this Mutual Assistance Agreement and the attached Schedule(s) which embody the entire Agreement between the parties;
- 1.1.5 "Requested Party" means the municipality which has been asked for aid, assistance or both pursuant to this Agreement;
- 1.1.6 "Requesting Party" means the municipality asking for aid, assistance or both pursuant to this Agreement;
- 1.1.7 "Emergency Control Group" means the organizational entity, as defined in their respective Emergency Plans, responsible for directing and controlling the Assisted Municipality's response to an Emergency.

2. Role of Minister of Community Safety and Correction Services

- 2.1 The parties acknowledge that pursuant to the *Emergency Management and Civil Protection Act* the Minister of Community Safety and Correctional Services for the Province of Ontario is responsible for the administration of the Act and is the principal contact for all Emergencies.
- 2.2 The Requesting Party also agrees to notify as soon as reasonably practicable, the Office of the Fire Marshal and Emergency Management ("OFMEM"), of the Ministry of Community Safety and Correctional Services of any request for assistance made under this Agreement.

3. Authorization to Request/Offer Assistance

- 3.1 Each party hereby authorizes its Chief Administrative Officer/Clerk, or such other senior officer of the party as the Chief Administrative Officer/Clerk has designated (hereinafter "CAO/Clerk") to request assistance, to accept requests for assistance, to offer to provide assistance, or to accept offers to provide assistance pursuant to this Agreement on behalf of that party.

4. Requests for Assistance

- 4.1 The parties agree that in an Emergency, a Requesting Party may request assistance in the form of qualified personnel, services, equipment, or material from any other party.
- 4.2 The request for assistance shall be made, after consultation with the CEMC and Head of Council, by the CAO/Clerk of the Requesting Party to the CAO/Clerk of the Requested Party. The CAO/Clerk may make the initial request for assistance orally; however, a written request should follow as soon as reasonably practicable. The Requested Party may request such reasonable additional information as it considers necessary to confirm the existence of the Emergency and to assess the type, scope, nature and amount of assistance to be provided.
- 4.3 The Requested Party shall respond to the request within one (1) day, and may in its sole discretion determine the type and scope, nature and amount of assistance, if any, it will provide. The Requested Party may respond to the request orally however a written response should follow as soon as reasonably practicable. (See Section 4.5)
- 4.4 The agreement to provide assistance shall be confirmed in writing as soon as reasonably practicable using the form set out in Schedule "A" attached hereto. The CAO/Clerk of the Requesting Party shall complete, sign and forward the form to the CAO/Clerk of the Requested Party, who shall then return a signed copy. The written confirmation shall set out in detail the specific personnel, services, equipment or material that has been requested as assistance, and which the Assisting Municipality has agreed to provide.
- 4.5 The parties may by mutual agreement amend the assistance to be provided to the Assisted Municipality under this Agreement. Amendments to the scope, type, nature or amount of assistance shall be confirmed in writing by the parties using the form set out in Schedule "A" attached hereto within three (3) days of being agreed upon.

5. Limitations on Assistance Provided

- 5.1 Nothing in this Agreement shall require or obligate or be construed to require or obligate a party to provide assistance. Each party shall retain the right to refuse the request to provide assistance, and the right to offer alternative suggestions to the assistance that has been requested.
- 5.2 No liability shall arise against the Requested Party if it fails, for any reason whatsoever, to respond to a request for assistance made under this Agreement.
- 5.3 When assistance has been offered or provided by the Assisting Municipality, the Assisting Municipality shall not be obligated to provide any further assistance or to do anything or take any action beyond that which is specifically agreed to by the acceptance of the request for assistance.
- 5.4 Nothing in this Agreement shall prevent the Assisting Municipality, in its sole discretion, from withdrawing any or all assistance being provided to the Assisted Municipality. Any withdrawal of assistance by the Assisting Municipality shall only be made upon twenty-four (24) hours' notice to the Assisted Municipality, unless the Assisting Municipality is responding to an actual or pending Emergency within its own geographical boundaries, in which case it may withdraw assistance from the Assisted Municipality immediately without notice.
- 5.5 The Assisted Municipality may determine in its sole discretion that its requirement for assistance has ceased and shall notify the Assisting Municipality of this in writing.

6. Term, Termination and Withdrawal

- 6.1 This Agreement shall be in effect for a period of 5 years from the date on which the last party signs the Agreement unless renewed in writing before then.
- 6.2 Despite any other section of this Agreement, any party may withdraw from and terminate its participation in this Agreement upon sixty (60) days' written notice to the other parties. The effective date of any such withdrawal and termination shall be the end of the notice period. In the event of the withdrawal and termination of any party, this Agreement shall survive and continue among the remaining parties.

7. Costs

- 7.1 The parties agree that any and all direct and indirect costs for assistance are to be paid for by the Assisted Municipality. Such costs shall include all wages, salaries, overtime, shift premium, and similar charges and expenses incurred in providing the assistance including those wages, salaries, overtime and shift premium charges incurred resulting from staffing requirements in its home jurisdiction during the period of the assistance, providing all such costs are reasonable in the circumstances. In addition a flat 10% surcharge of actual wages will be used to offset the costs of benefits.
- 7.2 The Assisted Municipality shall also be responsible for all actual operating costs for all personnel, services, equipment, machinery or material furnished, including, but not limited to, costs of fuel, repairs, parts and any and all other items directly attributable to the operation of equipment and machinery, services and material furnished as assistance to the Assisted Municipality under this Agreement. The Assisted Municipality shall be responsible for the cost of replacing equipment or material furnished by the Assisting Municipality if damaged beyond reasonable repair.
- 7.3 The Assisting Municipality shall provide to the Assisted Municipality, if practical, an estimate of the cost of providing the assistance.

8. Payment

- 8.1 Payment by the Assisted Municipality for costs incurred for the assistance provided, shall be subject to the Assisted Municipality's receipt of an invoice from the Assisting Municipality. Such invoice shall set out in sufficient detail the costs actually incurred by the Assisting Municipality in providing assistance, and where practically available, receipts for disbursements shall be forwarded in support of the invoice.
- 8.2 The Assisted Municipality shall remit payment of the amount owing for the assistance provided within thirty (30) days of the receipt of the Assisting Municipality's invoice.
- 8.3 Any amount remaining unpaid and outstanding after the thirty (30) day period referred to in sub-section 8.2 of this Agreement shall bear interest at the rate of 1% per month.

9. Employment Relationship

- 9.1 Despite the fact that the employees, contractors, servants and agents (collectively "the workers") of the Assisting Municipality may be assigned to perform duties for the Assisted Municipality, and the fact that, for the duration of the Emergency, the Assisted Municipality shall reimburse the Assisting Municipality for the costs of the wages, salaries and expenses of the workers, in all other respects the workers of the Assisting Municipality retain their employment or contractual relationship with the Assisting Municipality. The parties acknowledge and agree that the Assisted Municipality is not to be deemed the employer of the Assisting Municipality's employees, agents, or contractors or servants, under any circumstances or for any purposes whatsoever. The Assisting Municipality shall remain responsible for all statutorily required deductions, contributions and/or payments, such as E.I. CPP, etc.

10. Indemnity

- 10.1 The Assisted Municipality shall indemnify and save harmless the Assisting Municipality from all claims, costs, all manner of action or actions, cause and causes of action, accounts, covenants, contracts, demands or other proceedings of every kind or nature whatsoever at law or in equity arising out of this Agreement and out of assistance provided pursuant to this Agreement. The indemnity herein provided shall include all costs, including but not limited to duties, dues, accounts, demands, penalties, fines and fees.

11. Insurance

- 11.1 During the term of this Agreement, each party shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability and property damage. Such policy shall:
 - 11.1.1 have inclusive limits of not less than Five Million Dollars (\$5,000,000) for injury, loss or damage resulting from any one occurrence;
 - 11.1.2 contain a cross-liability clause endorsement and severability of interests clause of standard wording;
 - 11.1.3 name the other parties as an additional insured with respect to any claim arising out of the Assisted Municipality's obligations under this Agreement or the Assisting Municipality's provision of personnel, services, equipment or material pursuant to this Agreement; and
 - 11.1.4 include a Non-Owned Automobile endorsement.
- 11.2 During the term of this Agreement, each party shall obtain and maintain in full force and effect, automobile liability insurance in the amount of Five Million Dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence.
- 11.3 Upon the request of any other party, each party shall provide proof of insurance in a form satisfactory to the requesting party's CAO/Clerk.
- 11.4 In the case of any conflict between the provisions of this document and any other provisions speaking to contractual indemnity or insurance clauses, the provisions of this Agreement will govern.

12. Collective Agreements

- 12.1 Each Party agrees to review the provisions of this Agreement with its appropriate local bargaining units for the purpose of seeking amendments to local agreements, if necessary, to reflect the terms of this Agreement. Each party further agrees to advise the other party as soon as practicable if it becomes aware of any impediments or obstacles to meeting its obligations under this Agreement imposed by its local agreements.

13. Liaison and Supervision

- 13.1 The Assisting Municipality shall have the right, to be exercised in its sole discretion, to assign an employee or agent (the "Liaison Officer") of the Assisting Municipality to the Emergency Control Group of the Assisted Municipality. The Liaison Officer shall provide a liaison between the Assisting Municipality and the Emergency Control Group of the Assisted Municipality. The parties acknowledge that the role of the Liaison Officer shall be to permit communication between the Assisted and Assisting Municipalities. Subject to the *Municipal Freedom of Information and Protection of Privacy Act*, the Liaison Officer shall be permitted to inform the Assisting Municipality on the status of the Emergency and the actions taken by the Assisted Municipality. The Liaison Officer shall have the right to obtain information about the Emergency and the use of the assistance provided in order to report to the Assisting Municipality, during and after the provision of assistance and the Emergency. The Assisting Municipality shall keep confidential and not disclose any information concerning the Emergency or the assistance provided, without the prior written consent of the Assisted Municipality, except as may be legally required.
- 13.2 The Assisting Municipality shall assign its personnel to perform tasks as requested by the Emergency Control Group of the Assisted Municipality. The Assisting Municipality shall have the right to assign supervisory personnel to operate or supervise the operation of any of the Assisting Municipality's personnel and or equipment furnished as assistance to the Assisted Municipality. Such supervision shall be in accordance with the instructions of the Emergency Control Group.

14. Information Sharing

- 14.1 If requested, and subject to the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), each party shall respond to the other party's request for information regarding specified types of personnel, services, equipment or material in the possession of each party that may be used in the provision of assistance under this Agreement. All such information shall be provided without any warranty of any kind as to its accuracy, reliability, usefulness or other characteristics.

15. Food and Lodging

- 15.1 For the duration of the assistance provided under this Agreement, the Assisted Municipality shall be responsible for providing all food, lodging and accommodation required by the personnel furnished pursuant to this Agreement. Where food and lodging cannot be provided in-kind, the Assisted Municipality shall pay a reasonable *per diem* to personnel for any food and lodging purchased by personnel of the Assisting Municipality. The per diem shall be no less than the Assisted Municipality pays to its own employees as a matter of policy or agreement.

16. Notice

- 16.1 Any written notice to be given pursuant to this Agreement shall be addressed, in the case of notice to the Township of Bonfield, to the Chief Administrative Officer/Clerk. In the case of the Municipality of Callander, to the Senior Municipal Director. In the case of the Township of Chisholm, to the CAO-Clerk-Treasurer. In the case of the Municipality of East Ferris, to the Chief Administrative Officer. In the case of the Township of Nipissing, to the Municipal Administrator. In the case of the Municipality of Powassan, to the CAO-Clerk/Treasurer.
- 16.2 If hand delivered, the notice is effective on the date of delivery; if faxed, the notice is effective on the date and time the receipt of the fax is confirmed; and if mailed, the notice is deemed to be effective on the fifth business day following the day of mailing.
- 16.3 Any notice given shall be sufficiently given if signed by the CAO/Clerk or by a person authorized by or acting under the direction or control of the CAO/Clerk.

17. Rights and Remedies

- 17.1 Nothing contained in this Agreement shall be construed as restricting or preventing either party from relying on any right or remedy otherwise available to it under this Agreement, at law or in equity in the event of any breach of this Agreement.

18. Binding Effect

- 18.1 This Agreement shall enure to the benefit of, and be binding upon the parties and their respective successors, administrators and assigns.
- 18.2 This Agreement shall not be construed as or deemed to be an agreement for the benefit of any third parties, and no third party shall have any right of action arising in any way or manner under this Agreement for any cause whatsoever.

19. Incorporation of Schedules

- 19.1 This Agreement and the attached Schedule "A" embody the entire Agreement

20. Provisions Surviving Termination

- 20.1 Sections 2, 5.2, 7, 8, 9, 10, 11, 16, 17, 20, 21 and 22 of this Agreement shall survive termination of this Agreement.

21. Governing law

- 21.1 The parties agree to be governed by the laws of the Province of Ontario and Canada.

22. Arbitration

- 22.1 The parties herein agree that in the event of any dispute arising under or pursuant to this Agreement, which dispute cannot be resolved by the mutual agreement of the parties' CAO/Clerks, the CAO/Clerks shall refer the dispute to the respective Heads of Council of the parties for resolution. In the event that the Heads of Council cannot resolve the dispute, either party may, on providing ninety (90) days' written notice to the other, refer the dispute to a third party arbitrator of their mutual choice for resolution. Such arbitration shall be conducted pursuant to the *Arbitration Act, 1991*, S.O. 1991 c. 17, as amended.

IN WITNESS WHEREOF the parties have executed this Agreement.

Township of Bonfield

_____ Date: _____
Mayor

_____ Date: _____
CAO/Clerk

Municipality of Callander

_____ Date: _____
Mayor

_____ Date: _____
Senior Municipal Director

Township of Chisholm

_____ Date: _____
Mayor

_____ Date: _____
CAO-Clerk-Treasurer

Municipality of East Ferris

_____ Date: _____
Mayor

_____ Date: _____
CAO

Township of Nipissing

_____ Date: _____
Mayor

_____ Date: _____
Municipal Administrator

Municipality of Powassan

_____ Date: _____
Mayor

_____ Date: _____
CAO-Clerk/Treasurer

SCHEDULE "A"

Mutual Assistance Agreement

I, _____, Chief Administrative Officer/Clerk/Designated Official of
_____, duly authorized to do so by the Council of _____
_____, do hereby confirm my request of
_____, to provide assistance in the
form of

_____ PERSONNEL

_____ SERVICES

_____ EQUIPMENT

_____ MATERIAL

AS IS MORE PARTICULARLY SET OUT IN DETAIL AS FOLLOWS:

The above confirms the assistance verbally requested on _____, and
which assistance _____ has agreed to provide.

Dated at _____ this _____ day of _____,

Chief Administrative Officer/Clerk

(Assisted Municipality)

Confirmed at _____ this _____ day of _____,

Chief Administrative Officer/Clerk

(Assisting Municipality)

Maureen Lang

From: Andrew Cole <acole@campaign-office.com>
Sent: October 4, 2021 11:20 AM
To: Maureen Lang
Subject: The Royal Canadian Legion Ontario Command- 9th Annual Military Service Recognition Book
Attachments: Rates.pdf

Hi Maureen and Council Members,

Thanks so much for your past support and taking a moment to review our request.

Attached is our **Advertisement Letter** and **Rate Sheet** for the Ontario Command Legion's 9th Annual **Military Service Recognition Book**

This unique remembrance publication includes past and present day Veterans biographies and photographs. With the help of our Veterans, their families and friends, submissions are collected at local legion branches and our next edition is scheduled for release in **October 2022**, in advance of our Annual Remembrance Day Ceremonies.

MUNICIPALITY OF POWASSAN's continued support and appreciation for our Veterans by sponsoring an advertisement in our next edition.

Here's a copy of your previous 1/4 page support ads

DATE OF COUNCIL MTG.	Oct 19/22
AGENDA ITEM #	12-2

The Municipality of
Powassan

The Heart of Good Living

P.O. Box 250, 250 Clark Street
Powassan, ON P0H 1Z0
705-724-2813



Thank you for your consideration and/or support.

Sincerely,

Andrew Cole

Publication Office

The Royal Canadian Legion Ontario Command

Campaign Office

(1-855-241-6967)

 oncl@fenety.com



www.on.legion.ca

**The Royal Canadian Legion
Ontario Command**

"Military Service Recognition Book"

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Ontario Command**, representing **Ontario's Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

The Royal Canadian Legion Ontario Command is very proud to be printing **10,000 copies** of our 9th annual "**Military Service Recognition Book**", scheduled for release by October 2022. This unique remembrance publication recognizes and honours our Province's Veterans and helps us fulfill the Legion's role as the "**Keepers of Remembrance**". Proceeds raised from this annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

The Legion is recognized as one of Canada's largest Veterans Support Organizations and we are an integral part of the communities we serve. This project helps ensure the Legion's continued success. We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our "**Military Service Recognition Book**."

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Ontario Command Campaign Office** toll free at 1-855-241-6967.

Thank you for your consideration and/or support.

Sincerely,

**Garry Pond
President**



www.on.legion.ca

The Royal Canadian Legion Ontario Command

"Military Service Recognition Book"

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$2,132.74	+ \$277.26	= \$2,410.00
Inside Front/Back Cover (Full Colour)	\$1,853.98	+ \$241.02	= \$2,095.00
2 Page Spread (Full Colour)	\$2,964.60	+ \$385.40	= \$3,350.00
Full Page (Full Colour)	\$1,482.30	+ \$192.70	= \$1,675.00
Full Page b&w 7" X 9.735"	\$1,110.62	+ \$144.38	= \$1,255.00
½ Page (Full Colour)	\$831.86	+ \$108.14	= \$940.00
½ Page b&w 7" X 4.735"	\$646.02	+ \$83.98	= \$730.00
¼ Page (Full Colour)	\$504.42	+ \$65.58	= \$570.00
¼ Page b&w 3.375" X 4.735"	\$415.93	+ \$54.07	= \$470.00
1/10 Page (Full Colour b/card)	\$300.88	+ \$39.12	= \$340.00
1/10 Page (b/card b&w) 3.375" X 4.735"	\$256.64	+ \$33.36	= \$290.00

H.S.T. Registration # 10686 2824 RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Ontario Command.



PLEASE MAKE CHEQUE PAYABLE TO:

The Royal Canadian Legion
Ontario Command
(RCL ON)
(Campaign Office)
P O Box 8055, Station T CSC
Ottawa, ON K1G 3H6



**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8875	MUNICIPALITY OF POWASSAN, BOX 250, POWASSAN, ON, P0H 1Z0									
	01000108100 21	10-05-21	TAXES WRITE OFF	10-05-21	\$5,054.56	\$5,054.56	10-10-61670	FINANCIAL-TAXES	\$20,000.00	\$20,000.00
	02000316510 21	10-05-21	TAXES WRITE OFF	10-05-21	\$241.95	\$241.95	10-10-61670	FINANCIAL-TAXES	\$20,000.00	\$20,000.00
	02000404400 21	10-05-21	LAND TAXES	10-05-21	\$1,513.43	\$1,513.43	10-10-61670	FINANCIAL-TAXES	\$20,000.00	\$20,000.00
	03000108000 21	10-05-21	TAXES WRITE OFF	10-05-21	\$137.60	\$137.60	10-10-61670	FINANCIAL-TAXES	\$20,000.00	\$20,000.00
	03000200901 21	10-05-21	TAXES WRITE OFF	10-05-21	\$460.62	\$460.62	10-10-61670	FINANCIAL-TAXES	\$20,000.00	\$20,000.00
						\$7,408.16				
	8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7								
	SEPT21LIB	09-24-21		09-30-21	\$863.63	\$863.63	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$12,273.63)
	SEPT21LM10	09-24-21	AMCTO - ELECTION TRAINING - KB	09-30-21	\$361.25	\$361.25	10-10-61530	CONVENTION/TRAINING	\$2,500.00	(\$1,127.75)
8975	AMCTO - LOTTERY LICENSING WEBINAR - ALISON									
	SEPT21LM2	09-24-21	AMCTO - LOTTERY LICENSING WEBINAR - ALISON	09-30-21	\$101.76	\$101.76	10-10-61530	CONVENTION/TRAINING	\$2,500.00	(\$1,127.75)
	SEPT21LM3	09-24-21	AMCTO - MARRIAGE CEREMONY WEBINAR - ALISON	09-30-21	\$407.04	\$407.04	10-10-61530	CONVENTION/TRAINING	\$2,500.00	(\$1,127.75)
	SEPT21LM8	09-24-21	AMCTO - ELECTION TRAINING - LM	09-30-21	\$361.25	\$361.25	10-10-61530	CONVENTION/TRAINING	\$2,500.00	(\$1,127.75)
	SEPT21LM9	09-24-21	AMCTO - ELECTION TRAINING - ML	09-30-21	\$361.25	\$361.25	10-10-61530	CONVENTION/TRAINING	\$2,500.00	(\$1,127.75)
	SEPT21LM13	09-24-21	SQ BUNCHES OF BLOOMS - CM GRANDMA FUNERAL	09-30-21	\$100.00	\$100.00	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$8,155.48
	SEPT21LM15	09-24-21	AMAZON - DISPOSABLE FACE MASKS	09-30-21	\$12.55	\$12.55	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$8,155.48
	SEPT21PM	09-24-21	FLOWERS - RETIREMENT - HOGAN	09-24-21	\$39.55	\$39.55	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$8,155.48
	SEPT21CM4	09-24-21	VISA - ANNUAL FEE - CM	09-30-21	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$15,000.00	(\$54.26)
	SEPT21LM14	09-24-21	WAYFAIR - CHAIR - DESK - BOOKCASE - LM	09-30-21	\$310.06	\$310.06	10-10-61680	CAPITAL-BUILDING	\$16,000.00	\$812.02
8975	SEPT21LM4	09-24-21	AMAZON - BOTTLE STATION REPLACEMENT FILTERS	09-30-21	\$164.28	\$164.28	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$13,172.71)
	SEPT21LM5	09-24-21	AMAZON - INDOOR SCOOTER BOARDS	09-30-21	\$49.22	\$49.22	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$1,585.87)
						\$3,667.53				
Total GENERAL GOVERNMENT						\$11,075.69				
250 CLARK										
8875	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7									
	SEPT21KH	09-24-21	FACEBOOK - 250 CLARK PROGRAMMING ADS	09-30-21	\$24.79	\$24.79	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$5,129.58)
	SEPT21KH2	09-24-21	WALMART - ART CLASS SUPPLIES	09-30-21	\$42.00	\$42.00	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$5,129.58)
	SEPT21KH5	09-24-21	CARRIAGE HOUSE - COWBOY BREAKFAST SUPPLIES	09-30-21	\$30.00	\$30.00	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$5,129.58)
	SEPT21LM11	09-24-21	AMAZON - SOCCER NET	09-30-21	\$54.93	\$54.93	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$5,129.58)
	SEPT21LM12	09-24-21	AMAZON - PETER RABBIT MOVIE	09-30-21	\$20.23	\$20.23	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$5,129.58)
	SEPT21LM6	09-24-21	AMAZON - INDOOR SCOOTER BOARDS	09-30-21	\$49.22	\$49.22	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$5,129.58)
	SEPT21LM7	09-24-21	AMAZON - INDOOR SCOOTER BOARDS / SOCCER BALLS AND PUMPS	09-30-21	\$138.76	\$138.76	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$5,129.58)
						\$359.93				
						\$359.93				
Total 250 CLARK										

DATE OF COUNCIL MTG.	Oct 19/21
AGENDA ITEM #	15

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
FIRE DEPARTMENT									
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
SEPT21BC	09-24-21	I CLOUD STORAGE - BC	09-30-21	\$1.46	\$1.46	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$32,823.72
SEPT21BC2	09-24-21	GARLANDS - FUEL FOR FIRE DEPT	09-30-21	\$33.00	\$33.00	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$32,823.72
SEPT21BC3	09-24-21	AMAZON MEMBERSHIP - BC	09-30-21	\$9.03	\$9.03	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$32,823.72
					\$43.49				
					\$43.49				
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
SEPT21CM	09-24-21	PROF ENG OF ONTARIO - ANNUAL FEE - CM	09-30-21	\$91.58	\$91.58	10-20-63040	TRAINING &	\$10,000.00	\$3,864.38
SEPT21CM2	09-24-21	MTO - CVOR RENEWAL FOR PW TRUCKS	09-30-21	\$51.00	\$51.00	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
SEPT21CM6	09-24-21	NORTH BAY CONSTRUCTION DESIGN - BELL FIBER PRINTS/SCANS	09-30-21	\$222.14	\$222.14	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
SEPT21KH3	09-24-21	LAPORTES - TREES FOR MAIN ST.	09-30-21	\$375.71	\$375.71	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
SEPT21ST	09-24-21	I CLOUD STORAGE	09-30-21	\$1.46	\$1.46	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
SEPT21CM5	09-24-21	BATTLEFIELD EQUIPMENT - MCCARTHY ST DITCHING	09-30-21	\$2,500.00	\$2,500.00	10-20-63270	ROADSIDE	\$40,000.00	\$33,413.67
SEPT21CM7	09-24-21	BATTLEFIELD EQUIPMENT - MCCARTHY ST DITCHING	09-30-21	\$600.00	\$600.00	10-20-63270	ROADSIDE	\$40,000.00	\$33,413.67
SEPT21CM8	09-24-21		09-30-21	(\$286.54)	(\$286.54)	10-20-63270	ROADSIDE	\$40,000.00	\$33,413.67
SEPT30CM8	09-24-21		09-30-21	(\$448.05)	(\$448.05)	10-20-63270	ROADSIDE	\$40,000.00	\$33,413.67
SEPT21CM3	09-24-21	SEEMORE GRAPHICS - SIGNS - ROADWAYS AND MAPLE HILL ROAD	09-30-21	\$1,544.23	\$1,544.23	10-20-63860	CAPITAL-	\$1,466,300.00	\$1,431,187.60
					\$4,651.53				
					\$4,651.53				
Total PUBLIC WORKS									
BUILDING DEPARTMENT									
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
SEPT21MM3	09-24-21	OBOA - ANNUAL MEETING AND TRAINING SESSION - MM	09-24-21	\$304.26	\$304.26	10-45-62700	BUILDING INSPECTOR	\$121,000.00	\$116,075.95
SEPT21MM2	09-24-21	I CLOUD STORAGE - MM	09-30-21	\$1.46	\$1.46	10-45-62710	BUILDING INSPECTOR-	\$5,000.00	\$4,028.08
SEPT21KH4	09-24-21	SHELL - FUEL FOR MUN VEHICLE	09-30-21	\$33.12	\$33.12	10-45-62715	CBO/BYLAW/PROP STD	\$2,500.00	\$214.60
SEPT21MM	09-24-21	GARLANDS - FUEL FOR MUN VEHICLE	09-30-21	\$90.01	\$90.01	10-45-62715	CBO/BYLAW/PROP STD	\$2,500.00	\$214.60
					\$428.85				
					\$428.85				
Total BUILDING DEPARTMENT									
PROTECTION TO PERSONS & PROPERTY									
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
SEPT21CM3	09-24-21	SEEMORE GRAPHICS - 911 SIGNS	09-30-21	\$85.39	\$85.39	10-50-62555	911 COSTS	\$1,000.00	\$132.42
SEPT21LM	09-24-21	DOG WASTE SOLUTIONS - BAGS	09-30-21	\$227.41	\$227.41	10-50-62720	HEALTH & SAFETY	\$6,000.00	\$1,637.66
					\$312.80				
					\$312.80				
Total PROTECTION TO PERSONS & PROPERTY									

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
SPORTSPLEX											
8975 SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7											
SEPT21MH			09-24-21	HP INSTANT INK - CARTRIDGE	09-30-21	\$5.99	\$5.99	10-80-61555	OFFICE EXPENSES	\$9,000.00	\$5,196.16
SEPT21-KB			09-24-21	SANDPIPER ENERGY - BOILER RENTAL	09-24-21	\$166.25	\$166.25	10-80-61945	EQUIPMENT- SUPPLIES	\$3,000.00	\$1,230.29
				SPORTSPLEX							
SEPT21KE			09-24-21	KWIK WAY - ICE FOR BAR	09-30-21	\$7.00	\$7.00	10-80-61982	SPORTSPLEX BAR	\$8,000.00	\$5,620.21
						\$179.24					
						\$179.24					
						\$17,051.53					
						Total Bills To Pay:					

Total SPORTSPLEX

Municipality of Powassan
A/P Preliminary Cheque Run
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Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT											
8753	FONOM, 615 HARDY STREET, NORTH BAY, ON, P1B 8S2	1970-212	10-12-21	ANNUAL MEMBERSHIP 2021	10-12-21	\$245.84	\$245.84	10-10-61730	MEMBERSHIPS &	\$4,000.00	(\$520.98)
8871	MUNICIPAL PROPERTY ASSESSMENT CORP, 1340 PICKERING PARKWAY, SUITE 101, PICKERING, ON, L1V 0C4	1800029180	10-12-21	MPAC 3RD QUARTER	10-12-21	\$13,738.70	\$13,738.70	10-10-61690	MPAC	\$54,955.00	\$13,738.90
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	145276	10-12-21	MAT RENTALS	10-12-21	\$5.40	\$5.40	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$13,172.71)
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	26334	10-12-21	FUNERAL LUNCH IN LUE OF FLOWERS	10-12-21	\$162.25	\$162.25	10-10-61030	DONATIONS MADE	\$6,000.00	\$5,449.55
8972	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA, ON, L3V 6J3	73-104-014 1021	10-12-21	GENERAL LEGAL MATTERS	10-12-21	\$310.26	\$310.26	10-10-61560	AUDIT & LEGAL	\$20,000.00	(\$6,307.98)
9026	USTI CANADA INC., C/O LOCKBOX #918500, PO BOX 4090 STN A, TORONTO, ON, M5W0E9	332442	10-12-21	USTI SOFTWARE ANNUAL MAINTENANCE	10-12-21	\$11,667.09	\$11,667.09	10-10-61570	COMPUTERS	\$70,000.00	\$9,241.58
9121	SHELLEY BASTAIN, 2089 MAPLE HILL RD, POWASSAN, ON, P0H 1Z0	358	10-12-21	OFFICE CLEANING		\$488.45	\$488.45	10-10-61640	OFFICE & EQUIPMENT	\$10,000.00	\$4,378.85
9343	BDO CANADA LLP, 101 MCINTYRE ST W, SUITE 301, NORTH BAY, ON, P1B 2T5	1411744	10-13-21	2020 FIR	10-13-21	\$1,617.98	\$1,617.98	10-10-61560	AUDIT & LEGAL	\$20,000.00	(\$6,307.98)
9720	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4	2021035	10-12-21	NETWORK MAINTENANCE	10-12-21	\$11,603.23	\$11,603.23	10-10-61570	COMPUTERS	\$70,000.00	\$9,241.58
9768	OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1	1864945-0	10-12-21	PAPER, MARKERS, PENS	10-12-21	\$168.74	\$168.74	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$8,155.48
1864945-1	10-12-21 GLOVES		10-12-21		10-12-21	\$29.67	\$29.67	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$8,155.48
1867716-0	10-12-21 TONER		10-12-21		10-12-21	\$258.86	\$258.86	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$8,155.48
9812	NORTHEASTERN ONTARIO TOURISM, P.O. BOX 1272 STN MAIN, NORTH BAY, ON, P1B 8K5	16757	10-12-21	21/22 MUNICIPAL PARTNERSHIP 50% OFF	10-22-21	\$521.51	\$521.51	10-10-61730	MEMBERSHIPS &	\$4,000.00	(\$520.98)
9860	POWASSAN VOODOO'S, 809 MACPHERSON DRIVE, CORBEIL, ON, P0H 1K0	986	10-12-21	ADVERTISING IN GAMEDAY PROGRAM	10-12-21	\$254.40	\$254.40	10-10-61050	ADVERTISING	\$7,000.00	\$3,682.95
						\$282.50	\$282.50				

Municipality of Powassan
A/P Preliminary Cheque Run
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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	10236	XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5		10-12-21	\$105.76	\$105.76	10-10-61600	POSTAGE/COURIER/CO	\$25,000.00	\$9,558.36
	58108549	10-12-21 PER COPY CHARGE		10-12-21	\$743.27	\$743.27	10-10-61600	POSTAGE/COURIER/CO	\$25,000.00	\$9,558.36
	58109727	10-12-21 PER COPY CHARGE		10-12-21	\$46.01	\$46.01	10-10-61600	POSTAGE/COURIER/CO	\$25,000.00	\$9,558.36
	58131696	10-12-21 PER COPY CHARGE		10-12-21						
	10331	TEAM 250 CLARK #44753, , , , ,				\$993.91				
	2021-312	10-12-21 ROBOTICS TEAM DONATION		10-12-21	\$500.00	\$500.00	10-10-61030	DONATIONS MADE	\$6,000.00	\$5,449.55
					\$500.00					
					\$120,666.39					

Total GENERAL GOVERNMENT**250 CLARK**

	8666	BLANCHFIELD ROOFING CO. LTD, 34 VENTURE CRESCENT, NORTH BAY , ON, P1B 8K1		10-13-21	\$401.95	\$401.95	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$15,862.16
	10367	10-13-21 250 CLARK ROOF REPAIRS		10-13-21	\$401.95	\$401.95				
	8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1		10-12-21	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$20,000.00	(\$4,288.75)
	145276	10-12-21 MAT RENTALS								
	8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0		10-13-21	\$17.79	\$17.79	10-12-61525	250 CLARK-JANITORIAL	\$20,000.00	(\$4,288.75)
	54223	10-13-21 CLEANING PRODUCTS		10-13-21	\$23.40	\$23.40	10-12-61525	250 CLARK-JANITORIAL	\$20,000.00	(\$4,288.75)
	54468	10-13-21 GLOVES		10-13-21	\$2.53	\$2.53	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$15,862.16
	53780	10-12-21 ELECTRICAL COVER		10-12-21	\$34.27	\$34.27	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$15,862.16
	53791	10-12-21 PAINT		10-12-21						
	9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		10-12-21	\$0.00	\$0.00	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$15,862.16
	920000091494	10-12-21 250 CLARK NATURAL GAS 75%								
	9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9		10-12-21	\$114.32	\$114.32	10-12-61757	FITNESS CENTRE@250	\$8,000.00	\$6,412.00
	845520060023063	10-12-21 BELL TV - FITNESS CENTRE								
	10233	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0		10-12-21	\$290.02	\$290.02	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$15,862.16
	1502	10-12-21 ELECTRICAL WORK NEW OFFICE		10-12-21	\$290.02	\$290.02				
					\$290.02					
					\$932.90					

Total 250 CLARK**FIRE DEPARTMENT**

	8880	NEAR NORTH LABORATORIES INC.,, UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3		10-12-21	\$20.96	\$20.96	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$32,823.72
	85532	10-12-21 WATER TESTING								
					\$20.96					
	8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1		10-12-21	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-	\$10,000.00	\$1,221.06
	145277	10-12-21 MAT RENTAL								
					\$17.55					

PUBLIC WORKS

Municipality of Powassan A/P Preliminary Cheque Run (Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	8806	10-12-21	FUEL FOR 2014 FREIGHTLINER	10-12-21	\$308.25	\$308.25	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$8,634.01)
	576193	10-12-21	FUEL FOR 2014 FREIGHTLINER	10-12-21	\$308.25	\$308.25	10-20-63520	2011 FREIGHTLINER-	\$22,000.00	\$6,028.79
	576193	10-12-21	FUEL FOR 2014 CHEV FUEL	10-12-21	\$310.53	\$310.53	10-20-63540	2014 GMC -	\$7,500.00	\$1,041.64
	577346	10-12-21	FUEL FOR 2014 CHEV FUEL	10-12-21	\$178.00	\$178.00	10-20-63540	2014 GMC -	\$7,500.00	\$1,041.64
	578349	10-12-21	FUEL FOR 2013 FREIGHTLINER	10-12-21	\$308.26	\$308.26	10-20-63560	2013 FREIGHTLINER	\$26,000.00	\$15,902.63
	576193	10-12-21	FUEL FOR 2013 FREIGHTLINER	10-12-21	\$310.53	\$310.53	10-20-63580	2009 FORD 1/2 TON -	\$5,000.00	\$784.04
	577346	10-12-21	F150 FUEL	10-12-21	\$178.00	\$178.00	10-20-63580	2009 FORD 1/2 TON -	\$5,000.00	\$784.04
	578349	10-12-21	CHEV TRUCK FUEL	10-12-21	\$310.53	\$310.53	10-20-63600	2015 GMC-	\$5,000.00	(\$839.92)
	577346	10-12-21	CHEV TRUCK FUEL	10-12-21	\$178.00	\$178.00	10-20-63600	2015 GMC-	\$5,000.00	(\$839.92)
	578349	10-12-21	FUEL FOR 710 BACKHOE	10-12-21	\$67.39	\$67.39	10-20-63620	710 BACKHOE-	\$12,500.00	\$6,600.21
	577348	10-12-21	FUEL FOR 710 BACKHOE	10-12-21	\$129.80	\$129.80	10-20-63620	710 BACKHOE-	\$12,500.00	\$6,600.21
	578350	10-12-21	FUEL FOR 710 BACKHOE	10-12-21	\$202.16	\$202.16	10-20-63626	BACKHOE CAT420	\$7,500.00	(\$764.06)
	577348	10-12-21	CAT420 FUEL	10-12-21	\$389.43	\$389.43	10-20-63626	BACKHOE CAT420	\$7,500.00	(\$764.06)
	577348	10-12-21	FUEL FOR 96 BACKHOE	10-12-21	\$67.39	\$67.39	10-20-63640	96 BACKHOE-	\$10,000.00	(\$416.02)
	578350	10-12-21	FUEL FOR 96 BACKHOE	10-12-21	\$129.80	\$129.80	10-20-63640	96 BACKHOE-	\$10,000.00	(\$416.02)
	577348	10-12-21	FUEL FOR GRADER	10-12-21	\$336.93	\$336.93	10-20-63660	99 GRADER-	\$35,000.00	\$15,822.31
OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0	578350	10-12-21	FUEL FOR GRADER	10-12-21	\$649.03	\$649.03	10-20-63660	99 GRADER-	\$35,000.00	\$15,822.31
	577346	10-12-21	LAWN EQUIPMENT-MAT/SUPPLIES	10-12-21	\$103.51	\$103.51	10-20-63740	LAWN EQUIPMENT-	\$4,000.00	(\$1,346.88)
	577346	10-12-21	LAWN EQUIPMENT-MAT/SUPPLIES	10-12-21	\$59.34	\$59.34	10-20-63740	LAWN EQUIPMENT-	\$4,000.00	(\$1,346.88)
	578349	10-12-21	LAWN EQUIPMENT-MAT/SUPPLIES	10-12-21	\$4,525.13	\$4,525.13				
25738	25738	10-12-21	WATER POP S	10-12-21	\$20.77	\$20.77	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	26150	10-12-21	WATER	10-12-21	\$4.50	\$4.50	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	26457	10-12-21	OFFEE AND CREAM	10-12-21	\$79.21	\$79.21	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	26134	10-12-21	SUPPER WORKING LATE	10-12-21	\$66.78	\$66.78	10-20-63065	PUBLIC WORKS MAT &	\$6,000.00	\$2,420.71
POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	8927	10-12-21	RAKE AND SHOVEL	10-12-21	\$50.85	\$50.85	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	53931	10-12-21	HEDGE TRIMMER RENTAL	10-12-21	\$25.44	\$25.44	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	54042	10-12-21	SPARK PLUG	10-12-21	\$5.66	\$5.66	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	54160	10-13-21	COOLER	10-13-21	\$40.69	\$40.69	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	54263	10-13-21	POLE SAW RENTAL	10-13-21	\$35.62	\$35.62	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	54667	10-13-21	AXE	10-13-21	\$33.57	\$33.57	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	54719	10-13-21	PIN	10-13-21	\$26.44	\$26.44	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	54729	10-13-21	PAINT	10-13-21	\$67.10	\$67.10	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
					\$285.37	\$285.37				
	9023	10-12-21	TORONTOSCARBOROUGH, ON, M1K 5H1	10-12-21	\$0.00	\$0.00	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$6,883.85
	920000091494	10-12-21	NATURAL GAS	10-12-21	\$0.00	\$0.00	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$6,883.85
PETER MECHEFSKE, ...	9168	10-12-21	DENTAL	10-12-21	\$116.00	\$116.00	10-20-61510	BENEFITS	\$0.00	(\$5,108.26)
	DENTAL 10/4/21	10-12-21	DENTAL	10-12-21	\$116.00	\$116.00				
LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1	9256	10-12-21	CYLINDER RENTAL	10-12-21	\$63.90	\$63.90	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$20,372.60
	66251898	10-12-21	CYLINDER RENTAL	10-12-21	\$63.90	\$63.90				

Total PUBLIC WORKS

8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0				
6242	10-12-21 GARBAGE COMPACTING	10-12-21	\$3,052.80	10-25-64920	LANDFILL SITE
				\$3,052.80	
				\$3,052.80	
				\$31,200.00	\$8,930.03

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1								
576193	10-12-21 FUEL FOR GARBAGE TRUCK		10-12-21	\$308.25	\$308.25	10-25-64830	GARBAGE VEHICLE	\$31,000.00	\$4,004.28
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0				\$308.25				
53771	10-12-21 GLOVES		10-12-21	\$16.74	\$16.74	10-25-64810	GARBAGE	\$2,000.00	\$361.31
9363	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5				\$16.74				
14595	10-12-21 LANDFILL SITE-MAINTENANCE RE C OF A			\$10,407.44	\$10,407.44	10-25-64965	LANDFILL SITE-	\$74,000.00	\$36,073.07
10230	SGS CANADA INC., 185 CONCESSION STREET, PO BOX 4300, LAKEFIELD, ON, K0L 2H0				\$10,407.44				
11453377	10-12-21 SOIL SAMPLING		10-12-21	\$5,140.92	\$5,140.92	10-25-64965	LANDFILL SITE-	\$74,000.00	\$36,073.07
				\$5,140.92	\$5,140.92				
				\$18,926.15	\$18,926.15				
Total ENVIRONMENT									
WATER									
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
54249	10-13-21 SCREW DRIVER, WASHER FLUID		10-13-21	\$9.04	\$9.04	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$12,392.10
54619	10-13-21 PAINT LOCATES		10-13-21	\$44.73	\$44.73	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$12,392.10
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1				\$53.77				
920000091494	102110-12-21 NATURAL GAS		10-12-21	\$24.02	\$24.02	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$12,392.10
10529	LABELLE BROS EXCAVATING, 831 DRIVE IN ROAD, CACHE BAY, ON, P0H 1G0				\$24.02				
10209	10-12-21 INSTALL WATER MAIN SOUTH END EDWARD		10-12-21	\$6,614.40	\$6,614.40	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$12,392.10
				\$6,614.40	\$6,614.40				
				\$6,692.19	\$6,692.19				
Total WATER									
SEWER									
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1								
920000091494	102110-12-21 NATURAL GAS		10-12-21	\$33.43	\$33.43	10-40-64110	SEWER PUMPHOUSE-	\$5,000.00	\$4,721.06
9550	SEWER TECHNOLOGIES INC, 124 NORTH PORT ROAD, PORT PERRY, ON, L9L 1B2				\$33.43				
18657	10-12-21 SEWER LINE FLUSHING		10-12-21	\$717.41	\$717.41	10-40-64140	SEWER DISTRIBUTION-	\$25,000.00	\$9,916.91
18658	10-12-21 SEWER LINE FLUSHING		10-12-21	\$4,543.58	\$4,543.58	10-40-64140	SEWER DISTRIBUTION-	\$25,000.00	\$9,916.91
				\$5,260.99	\$5,260.99				
10529	LABELLE BROS EXCAVATING, 831 DRIVE IN ROAD, CACHE BAY, ON, P0H 1G0				\$2,035.20				
10209	10-12-21 INSTALL WATER MAIN SOUTH END EDWARD		10-12-21	\$2,035.20	\$2,035.20	10-40-64140	SEWER DISTRIBUTION-	\$25,000.00	\$9,916.91
10222	10-12-21 MAN HOLE REPAIRS		10-12-21	\$4,070.40	\$4,070.40	10-40-64310	SEWER CAPITAL-	\$60,000.00	\$33,829.89
				\$6,105.60	\$6,105.60				
				\$11,400.02	\$11,400.02				
Total SEWER									

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>PROTECTION TO PERSONS & PROPERTY</u>									
10080	DR. MICHAEL J. GUY, 175 LAKESHORE DR, NORTH BAY, ON, P1A2B3		10-12-21	\$200.00	\$200.00	10-50-62580	BY-LAW	\$25,000.00	\$23,742.36
	DENTAL 10/4/2021 10-12-21 DENTAL				\$200.00				
Total PROTECTION TO PERSONS & PROPERTY									
<u>RECREATION</u>									
8880	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3		10-12-21	\$20.96	\$20.96	10-55-67410	SHCC-MAT/SUPPLIES	\$5,000.00	\$2,524.64
85532	10-12-21 WATER TESTING				\$20.96				
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		10-12-21	\$0.00	\$0.00	10-55-67110	POOL-MATERIAL &	\$16,000.00	\$7,621.93
920000091494	1021 10-12-21 NATURAL GAS		10-12-21	\$29.81	\$29.81	10-55-67410	SHCC-MAT/SUPPLIES	\$5,000.00	\$2,524.64
920000091494	1021 10-12-21 NATURAL GAS				\$29.81				
9221	K & T PORT A JOHN, P.O. BOX 750, CALLANDER, ON, P0H 1H0		10-12-21	\$854.78	\$854.78	10-55-67010	PARKS-MAT/SUPPLIES	\$10,000.00	\$3,645.56
3867	10-12-21 PORT A JOHN RENTAL				\$854.78				
10233	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0		10-13-21	\$1,546.75	\$1,546.75	10-55-67010	PARKS-MAT/SUPPLIES	\$10,000.00	\$3,645.56
1503	10-13-21 TC BALL FIELD LIGHT REPAIR				\$1,546.75				
Total RECREATION									
<u>HEALTH SERVICES</u>									
9007	TOWN OF PARRY SOUND, 52 SEQUIN STREET, PARRY SOUND, ON, P2A 1B4		10-12-21	\$51,629.49	\$51,629.49	10-50-65220	LAND AMBULANCE	\$103,259.54	\$51,629.54
EMS POWASSAN	10-12-21 3 RD AND 4TH QUARTER LAND AMBULANCE				\$51,629.49				
Total HEALTH SERVICES									
<u>HISTORICAL & CULTURE</u>									
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		10-12-21	\$70.04	\$70.04	10-65-67680	POWASSAN LEGION	\$30,000.00	\$21,189.53
920000091494	1021 10-12-21 NATURAL GAS				\$70.04				
Total HISTORICAL & CULTURE									
<u>TROUT CREEK COMMUNITY CENTRE</u>									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		10-12-21	\$106.12	\$106.12	10-75-61610	HYDRO	\$23,000.00	\$13,254.06
200116322165	1021 10-12-21 HYDRO				\$106.12				
8880	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3		10-12-21	\$20.60	\$20.60	10-75-61820	MAINTENANCE	\$20,000.00	\$13,857.83
85532	10-12-21 WATER TESTING				\$20.60				

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8927 54546	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 10-13-21 PAINT		10-13-21	\$45.78	\$20.60	10-75-61820	MAINTENANCE	\$20,000.00	\$13,857.83
9023 920000091494	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1 10-12-21 NATURAL GAS		10-12-21	\$29.45	\$45.78	10-75-61620	NATURAL GAS	\$4,000.00	\$1,036.90
9743 3282	TROUT CREEK AUTO CARE AND TIRES, 1344 HEMLOCK ROAD, TROUT CREEK, ON, P0H 2L0 10-12-21 STUDIED TIRES		10-12-21	\$140.00	\$29.45	10-75-61820	MAINTENANCE	\$20,000.00	\$13,857.83
9925 20023688039	SHAW DIRECT SATELLITE, PO BOX 2530 STN M, CALGARY, AB, T2P 0C2 10-12-21 SUPPLIES		10-12-21	\$61.99	\$140.00	10-75-61800	SUPPLIES	\$5,000.00	\$3,939.74
Total TROUT CREEK COMMUNITY CENTRE									
SPORTSPLEX									
8927 54168 54445	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 10-13-21 LAMPS 10-13-21 DRAIN CLEANER		10-13-21	\$17.80 \$26.44	\$17.80 \$44.24	10-80-61950 10-80-61950	BUILDING REPAIRS & BUILDING REPAIRS &	\$25,000.00 \$25,000.00	\$6,680.16 \$6,680.16
9023 920000091494 920000091494	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1 10-12-21 NATURAL GAS 10-12-21 NATURAL GAS		10-12-21	\$0.00 \$178.08	\$0.00 \$178.08	10-80-61620 10-80-61620	NATURAL GAS NATURAL GAS	\$15,000.00 \$15,000.00	\$8,538.44 \$8,538.44
9758 845520060017196	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9 10-12-21 OFFICE EXPENSES SATELLITE TV		10-12-21	\$46.38	\$178.08	10-80-61555	OFFICE EXPENSES	\$9,000.00	\$5,196.16
10233 1501	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0 10-12-21 UNHOOK SKATE SHARPENER		10-12-21	\$96.67	\$46.38	10-80-61940	EQUIPMENT-REPAIRS &	\$15,000.00	\$10,082.50
Total SPORTSPLEX									
CEMETERIES									
8927 54626	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 10-12-21 CEMENT		10-12-21	\$13.21	\$13.21	10-85-65110	CEMETRY-SERVICE-	\$1,000.00	\$741.88
Total CEMETERIES									
				Total Bills To Pay:		\$854,217.99			